



PIERCE BLUFFS HOMEOWNERS ASSOCIATION | info@piercebluffshoa.com

Clubhouse Rental Guidelines and Reservation Form

1. The Clubhouse gathering room is available for private parties and events and **RESERVATIONS ARE REQUIRED.** Only the gathering room may be reserved – a reservation does not include exclusive use of the pool. The pool and exercise room are available to all residents during normal hours.
2. The Clubhouse gathering room rental fee is \$150 (\$50 fee, \$100 deposit) and **must be paid prior to the reservation date. All checks must be from Pierce Bluffs residents.** The deposit (\$100) will be returned within 30 days after the rental date if the room is left clean and in the same condition as when the key was received. If the deposit is forfeited, the homeowner may be denied future rental privileges. Any bills, fines, or damages must be paid in full before reservation privileges are restored. If the Clubhouse is reserved and cancelled within five days of the reservation date, the homeowner is still responsible for the \$50 rental fee.
3. **THE HOMEOWNER WHO MADE THE RESERVATION MUST BE PRESENT DURING THE ENTIRE EVENT.**
4. Contact Alan Nathan at 724-308-6111 or abnathan@pobox.com to check availability before submitting the form below. Occupancy in the gathering room cannot exceed the posted maximum of 40 persons.
5. The gathering room may be reserved from 8 am – 11 pm, seven days a week, in 6-hour blocks of time. Exceptions with Board approval only. If two events are scheduled on the same day, the Board reserves the right to allow enough time between events for cleaning.
6. Reservations may be made up to one year in advance and are accepted on a first come, first served basis.
7. Furniture is not to be rearranged for events and the use of tacks or tape for decorating purposes is prohibited.
8. Each homeowner is issued a key for the clubhouse which opens the entry doors to access the pool and exercise room. If you lose your key, a \$25 fee is required to replace it. The gathering room is on a separate reservation key. To obtain a key to the gathering room, contact Alan Nathan at 724-308-6111. The key must be returned within 24 hours after the event. If the key is lost or not returned a \$150 re-keying fee will be charged.
9. Smoking is **prohibited** in the Clubhouse/pool areas. Homeowners are responsible for ensuring their guests do **NOT** smoke. A loss of deposit **PLUS** a \$50 fine is assessed if evidence of smoking is found.
10. All individuals associated with a Clubhouse gathering room rental must be out of the building by 11 pm.
11. The last to leave the Clubhouse is responsible for locking all doors.
12. Absolutely NO PETS are permitted in the Clubhouse, pool, or on Clubhouse grounds.

KEEP THE ABOVE PORTION FOR YOUR RECORDS AND MAIL THE BOTTOM SECTION
WITH YOUR DEPOSIT CHECK PAYABLE TO:

PIERCE BLUFFS, c/o Mahanovich Enterprises, Attn: Terri Mahanovich, 448 B Street, Sharon, PA 16146
724-866-7736

Pierce Bluffs Rental Agreement

Homeowner name: _____ Address: _____

Phone: _____ Date Requested: _____ Time: _____

Board Action: Approved Disapproved

Deposit received: ___/___/___ Check number: _____ Amount: \$ _____